



NORTH CAROLINA BOARD OF BARBER AND ELECTROLYSIS EXAMINERS

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Minutes for Public Meeting Held May 1, 2024, at 5:00 p.m. Videoconference

Board Members

Sherod Holloway, Board Chairperson, Barber Member
Don Beal, Barber Member
Craig N. Burkhart, MD, Physician Member
William K. Graham, Barber Member
Stacy M. Miller, LE, CPE, Electrologist Member
Kristina Proctor, Public Member
Michael T. Swinney, Barber Member
David L. Williams, Barber Member
Margaret Wingate, LE, Electrologist Member

Executive Director

Dennis Seavers

Counsel to the Board

M. Jackson Nichols

The meeting of the North Carolina Board of Barber and Electrolysis Examiners was called to order at 5:02 p.m., on May 1, 2024.

The following board members were present by video- or teleconference: Sherod Holloway; Don Beal; Craig N. Burkhart, MD; Stacy M. Miller, LE, CPE; Kristina Proctor; Michael T. Swinney; David L. Williams; and Margaret Wingate. The following board member was absent: William K. Graham.

Also in attendance by videoconference was Dennis Seavers, Executive Director.

OPEN SESSION

Ethics awareness and conflict of interest

Mr. Holloway read the statement required by G.S. § 138A-15(e) on ethics awareness and conflicts of interest. No board members indicated that they had any potential or actual conflicts.

Approval of travel expenditures

The board continued discussion—originally started at the April 23, 2024 board meeting—about proposed expenditures for travel to Tewksbury, Massachusetts, to audit a school authorized by the board under G.S. § 86B-67. Ms. Wingate made a presentation to the board to justify the expenditures. Mr. Seavers referred to his memo from the April 23 meeting, a memo which broke down the costs. He explained that the costs would be one-time expenditures rather than recurring costs. Mr. Beal asked whether it would be better to have one individual rather than two individuals conduct the audit to reduce costs. The board discussed how many people should attend.

Ms. Wingate made a motion to authorize the expenditures laid out in Mr. Seavers’s memo for two individuals to attend. Mr. Beal seconded the motion, which passed, 8–0.

Board member	Yes	No	Abstain	Not present
Sherod Holloway	X			
Don Beal	X			
Craig N. Burkhart	X			
William K. Graham				X
Stacy M. Miller	X			
Kristina Proctor	X			
Michael T. Swinney	X			
David L. Williams	X			
Margaret Wingate	X			
Total	8	0	0	1

Mr. Holloway adjourned the meeting at 5:36 p.m.

Minutes approved on _____

Sherod Holloway
Board Chairperson