

Exam Instructions for Practical Examinations

The practical portion of the exam requires you to:

- Demonstrate a tapered haircut;
- Indicate the parts of a razor and be able to name and perform the 14 steps and 3 movements;
- Perform a scientific rest facial using proper manipulations and explaining what bones, muscles, and nerves you are working on;
- Demonstrate how to do a relaxer, a perm, a hair color, and a bleaching process; and
- **Explain, demonstrate, and answer** questions from **each chapter** of the Milady's textbook.

You will perform these services on mannequins and must bring the following equipment.

- Two mannequins, one of which must have facial hair (the other can be female). Due to the pandemic, please do not bring live models;
- One mannequin clamp or stand; and
- All the proper equipment to perform each of the services mentioned above, including chemicals.

You must wear a barber jacket or smock (no apron) and closed-toed shoes.

You will be given 2 hours to complete the exam. If you fail to arrive at the exam on time you **will not** be allowed to take the exam. If you cannot take the exam on the above date and time, please contact our office upon receipt of this letter. If you fail to call and do not appear for the exam or appear late, you may be charged an additional \$165.00 to be rescheduled for another exam.

If you need additional information, please do not hesitate to contact the board office at 919-814-0640 or barberboard@nc.gov.

IMPORTANT STEPS TO CHOOSING A MASK



Make sure your mask fits

- Pick a mask with multiple layers to keep your respiratory droplets in and others' out.
- Choose a mask with a nose wire to prevent air from leaking out of the top.

For extra protection

Wear a disposable mask under a cloth mask

Knot and tuck ear loops of a 3-ply mask

Use a mask fitter or brace over a disposable or cloth mask



Respirators must form a seal to the face to work properly.

- Follow manufacturer instructions.
- Check for markings on [N95](#), [KN95](#), and other respirators that indicate the product is authentic.



cdc.gov/coronavirus

IMPORTANT NOTICE ABOUT YOUR EXAMS

COVID-19 PRECAUTIONS

This notice addresses how COVID-19 may affect your exams and what precautions we're taking. It's imperative that you carefully read this notice and follow all requirements. Given the complicated situation with the pandemic, please be prepared for some delays on exam day.

IMPORTANT: you must follow staff instructions at the exam site. Failure to follow instructions may cause you to be disqualified from taking the exam. These instructions are for your protection and ours, as well as your fellow exam-takers.

Face coverings (masks) are mandatory

- Your exam-specific instructions discuss what you need to bring and wear to the exam. However, we want to emphasize that **you must** wear a face covering at all times, **even if you're fully vaccinated**.
- **IMPORTANT:** If you appear for the exam without face coverings, you won't be allowed in the building.
- For information on suitable face coverings, please see the attached flyers, and please go to <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>. We strongly encourage that your face covering be a surgical or KN95 mask.
- If you have a medical condition that prevents you from being able to wear a face covering, please contact the office as soon as possible. Please don't simply show up on exam day without a face covering without having contacted us in advance, or we won't let you in the building.

Shave portion of the exam is canceled

- This section only applies to people taking the practical exam. If you're only taking the written exam, you can skip to the next section.
- Normally, the practical exam requires you to perform a shave on a live model. For your exams, we will be eliminating the shave portion of the exam, and you cannot use a live model.
- The shave is an important part of our exam, especially the assessment of your infection-control practices. But since a model wouldn't be able to wear a mask and your faces would be close to each other, the risk of viral transmission is too great.
- Instead, your exam will consist of a haircut and assessment of your infection-control practices.

When you arrive, remain in your car

- Park only in designated parking spaces.
- If you park elsewhere, you may be asked to leave or have your car towed.

- Don't come into the building when you arrive, and don't wait outside by the front door, which will be locked. **Instead, you must wait in your car until we come get you for the exam.** We don't want individuals congregating in the building in close proximity.

Other precautions on exam day

For your protection, the board staff will have precautions in place on exam day to limit the chance of infection. These include:

- If you have a practical exam, do not bring a live model. Please bring a mannequin as discussed in your instructions.
- We may take temperatures or conduct screening questions of all individuals who enter in the building. Individuals with symptoms consistent with COVID-19 will not be allowed to enter the building.
- Disinfection of surfaces before and after exams;
- Mandatory handwashing requirements for all individuals;
- Reduction of the number of people present at each exam to maximize social distancing.