

DRAFT – NOT YET APPROVED BY THE BOARD



**NORTH CAROLINA BOARD OF BARBER AND
ELECTROLYSIS EXAMINERS**

Telephone (919) 814-0640 • Fax (919) 981-5068
7001 Mail Service Center
Raleigh, NC 27699-7000
barbers@nc.gov • electrolysis@nc.gov
bbee.nc.gov

DRAFT Minutes for Public Meeting
Held August 20, 2024, at 9:00 a.m.
Videoconference

Board Members

Sherod Holloway, Board Chairperson, Barber Member
Don Beal, Barber Member
Craig N. Burkhart, MD, Physician Member
William K. Graham, Barber Member
Kristina Proctor, Public Member
Paula M. Rolka, LE, CPE, Electrologist Member
Michael T. Swinney, Barber Member
David L. Williams, Barber Member
Margaret Wingate, LE, Electrologist Member

Executive Director

Dennis Seavers

Counsels to the Board

M. Jackson Nichols

The meeting of the North Carolina Board of Barber and Electrolysis Examiners was called to order at 9:09 a.m., on August 20, 2024.

The following board members were present by video- or teleconference: Sherod Holloway; Don Beal; Craig N. Burkhart, MD; William K. Graham; Paula M. Rolka, LE; Michael T. Swinney; David L. Williams; and Margaret Wingate, LE. The following board member was absent: Kristina Proctor.

DRAFT – NOT YET APPROVED BY THE BOARD

Also in attendance by videoconference were Dennis Seavers, Executive Director, and M. Jackson Nichols, Counsel to the Board.

OPEN SESSION

Ethics awareness and conflict of interest

Mr. Holloway read the statement required by G.S. § 138A-15(e) on ethics awareness and conflicts of interest. No board members indicated that they had any potential or actual conflicts.

New board member

Paula M. Rolka, LE, was appointed to the board by the North Carolina General Assembly, replacing Stacy Miller. Ms. Rolka’s assessment letter by the North Carolina State Ethics Commission appears in Attachment 1.

Approval of minutes

Dr. Burkhart made a motion to approve the minutes and closed-session narrative from the meetings on April 23 and May 1, 2024. Mr. Swinney seconded the motion, which passed, 8–0.

Board member	Yes	No	Abstain	Not present
Sherod Holloway	X			
Don Beal	X			
Craig N. Burkhart	X			
William K. Graham	X			
Kristina Proctor				X
Paula M. Rolka	X			
Michael T. Swinney	X			
David L. Williams	X			
Margaret Wingate	X			
Total	8	0	0	1

Administrative hearings

Gwendolyn A. Williams, license #8379, had requested a hearing before the board to challenge late renewal fees that the board staff had assessed. Ms. Williams was present by videoconference and offered testimony and answered questions from board members. Mr. Seavers offered testimony and answered questions from board members.

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Felony cases

Sherri Hill of the North Carolina Department of Adult Correction (NCDAC) presented cases for two individuals who had participated in the NCDAC barbering program, John Holden-El (file #34150) and Donald O. Kincaid (file #38717). Ms. Hill shared details of the inmates’ criminal and prison history and answered questions from the board members.

Rulemaking – periodic review of rules

Mr. Holloway referred board members to Mr. Seavers’s August 8, 2024 memo on the periodic review of rules (see Attachment 2). Mr. Seavers offered a brief overview of the process, explaining that an ad hoc committee of the board determined whether each of the board’s rules was necessary or unnecessary. The committee proposed that the board adopt the report in Attachment 2. Mr. Beal made a motion to adopt the determinations and report, and Dr. Burkhart seconded. The motion passed, 8–0.

Board member	Yes	No	Abstain	Not present
Sherod Holloway	X			
Don Beal	X			
Craig N. Burkhart	X			
William K. Graham	X			
Kristina Proctor				X
Paula M. Rolka	X			
Michael T. Swinney	X			
David L. Williams	X			
Margaret Wingate	X			
Total	8	0	0	1

Fiscal year 2025 budget

Mr. Holloway referred board members to Mr. Seavers’s August 9, 2024 budget memo and proposal. Mr. Seavers answered questions from the board members. Mr. Beal made a motion to adopt the determinations and report, and Dr. Burkhart seconded. The motion passed, 8–0.

Board member	Yes	No	Abstain	Not present
Sherod Holloway	X			
Don Beal	X			
Craig N. Burkhart	X			
William K. Graham	X			
Kristina Proctor				X
Paula M. Rolka	X			
Michael T. Swinney	X			
David L. Williams	X			
Margaret Wingate	X			

DRAFT – NOT YET APPROVED BY THE BOARD

Total	8	0	0	1
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Executive director report

Mr. Holloway referred board members to Mr. Seavers’s August 8, 2024 report (see Attachment 3). Mr. Williams made a motion to approve the report, and Mr. Beal seconded. The motion passed, 8–0.

Board member	Yes	No	Abstain	Not present
Sherod Holloway	X			
Don Beal	X			
Craig N. Burkhart	X			
William K. Graham	X			
Kristina Proctor				X
Paula M. Rolka	X			
Michael T. Swinney	X			
David L. Williams	X			
Margaret Wingate	X			
Total	8	0	0	1

Report by board member on school audit

Ms. Wingate reported on the school audit she and Mr. Seavers conducted for the Electrology Institute of New England (EINE). She also recommended that the board adopt the EINE-developed instructor test for the North Carolina electrology apprenticeship program. Ms. Wingate made a motion to adopt the written exam, pending EINE’s approval, and Dr. Burkhart seconded. The motion passed, 7–0. (Mr. Beal was not present for this portion of the meeting.)

Board member	Yes	No	Abstain	Not present
Sherod Holloway	X			
Don Beal				X
Craig N. Burkhart	X			
William K. Graham	X			
Kristina Proctor				X
Paula M. Rolka	X			
Michael T. Swinney	X			
David L. Williams	X			
Margaret Wingate	X			
Total	7	0	0	2

CLOSED SESSION

Mr. Holloway made a motion to go into closed session under G.S. § 143–318.11. Dr. Burkhart seconded the motion, which passed, 7–0. (Mr. Beal was not present for this portion of the meeting.)

DRAFT – NOT YET APPROVED BY THE BOARD

Board member	Yes	No	Abstain	Not present
Sherod Holloway	X			
Don Beal				X
Craig N. Burkhart	X			
William K. Graham	X			
Kristina Proctor				X
Paula M. Rolka	X			
Michael T. Swinney	X			
David L. Williams	X			
Margaret Wingate	X			
Total	7	0	0	2

The board entered closed session at 10:29 a.m. The board emerged from closed session at 11:08 a.m.

OPEN SESSION

The board made the following determinations:

- John Holden-El would be offered a consent order with standard terms and conditions, including five years of probation.
- Donald O. Kincaid would be offered a consent order with standard terms and conditions, including five years of probation.

Dr. Burkhart made a motion to adopt the previous determinations, and Mr. Swinney seconded. The motion passed, 7–0 (Mr. Beal was not present for this portion of the meeting).

Board member	Yes	No	Abstain	Not present
Sherod Holloway	X			
Don Beal				X
Craig N. Burkhart	X			
William K. Graham	X			
Kristina Proctor				X
Paula M. Rolka	X			
Michael T. Swinney	X			
David L. Williams	X			
Margaret Wingate	X			
Total	7	0	0	2

Dr. Burkhart made a motion to deny Gwendolyn A. Williams’s appeal of the late fees. Ms. Wingate seconded the motion, which passed 6–1 (Mr. Beal was not present for this portion of the meeting).

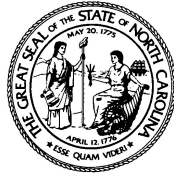
DRAFT – NOT YET APPROVED BY THE BOARD

Board member	Yes	No	Abstain	Not present
Sherod Holloway		X		
Don Beal				X
Craig N. Burkhart	X			
William K. Graham	X			
Kristina Proctor				X
Paula M. Rolka	X			
Michael T. Swinney	X			
David L. Williams	X			
Margaret Wingate	X			
Total	6	1	0	1

Mr. Holloway adjourned the meeting at 11:32 a.m.

Minutes approved on _____

 Sherod Holloway
 Board Chairperson



STATE ETHICS COMMISSION

POST OFFICE BOX 27685
RALEIGH, NC 27611
PHONE: 919-814-3600

Via Email

July 8, 2024

The Honorable Phil Berger
President Pro Tempore of the Senate
16 West Jones Street, Room 2008
Raleigh, North Carolina 27601

Re: Evaluation of Statement of Economic Interest Filed by Mrs. Paula M. Rolka Board of Barber and Electrolysis Examiners

Dear Senator Berger:

Our office is in receipt of **Mrs. Paula M. Rolka's** 2024 Statement of Economic Interest as an appointee to the **Board of Barber and Electrolysis Examiners ("the Board")**. We have reviewed it for actual and potential conflicts of interest pursuant to Chapter 138A of the North Carolina General Statutes ("N.C.G.S."), also known as the State Government Ethics Act ("the Act").

Compliance with the Act and avoidance of conflicts of interest in the performance of public duties are the responsibilities of every covered person, regardless of this letter's contents. This letter is required by N.C.G.S. § 138A-28(a) and is designed to educate the covered person as to potential issues that could merit particular attention. The letter is not meant to impugn the integrity of the covered person in any way. Advice on compliance with the Act is available to certain public servants and legislative employees under N.C.G.S. § 138A-13.

We did not find an actual conflict of interest but found the potential for a conflict of interest. The potential conflict identified does not prohibit service on this entity.

The Board of Barber and Electrolysis Examiners is responsible for the registration, oversight, and discipline of barbers, apprentices, barber school instructors, barbershops, and barber schools. In connection with its oversight responsibilities, the Board has the authority to administer examinations and inspections, issue, renew, and revoke certificates of registration, establish sanitary regulations, and issue permits for the establishment of barbershops and barber schools.

The Act establishes ethical standards for certain public servants and prohibits public servants from: (1) using their positions for their financial benefit or for the benefit of their extended family or business, N.C.G.S. § 138A-31; and (2) participating in official actions from which they or certain associated persons might receive a reasonably foreseeable financial benefit, N.C.G.S. § 138A-36(a). The Act also requires public servants to take appropriate steps to remove themselves from proceedings in which their impartiality might reasonably be questioned due to a familial, personal, or financial relationship with a participant in those proceedings. N.C.G.S. § 138A-36(c).

Mrs. Rolka fills the role on the Board of an electrologist. She is a partner with Triangle Hair Removal. Because she serves on the licensing authority for members of her own profession, she has the potential for a conflict of interest. Therefore, Mrs. Rolka should exercise appropriate caution in the performance of her public duties, should issues involving Triangle Hair Removal, her certification or the certifications of her employees come before the Board for official action.

In addition to the conflicts standards noted above, the Act prohibits public servants from accepting gifts, directly or indirectly (1) from anyone in return for being influenced in the discharge of their official responsibilities, (2) from a lobbyist or lobbyist principal, or (3) from a person or entity which is doing or seeking to do business with the public servant's agency, is regulated or controlled by the public servant's agency, or has particular financial interests that may be affected by the public servant's official actions. Exceptions to the gifts restrictions are set out in N.C.G.S. §138A-32(e).

When this letter cites an actual or potential conflict of interest under N.C.G.S. 138A-24(e), the conflict shall be recorded in the minutes of the applicable board and duly brought to the attention of the membership by the board's chair as often as necessary to remind all members of the conflict and to help ensure compliance with the Act. (N.C.G.S. §138A-15 (c)).

Finally, the Act mandates that all public servants attend an ethics and lobbying education presentation (N.C.G.S. § 138A-14). Please review the attached document for additional information concerning this requirement.

Please contact our office if you have any questions concerning our evaluation or the ethical standards governing public servants under the Act.

Sincerely,



Jane Steffens, SEI Unit
State Ethics Commission

cc: Paula M. Rolka
Dennis Seavers, Ethics Liaison

Attachment: Ethics Education Guide



NORTH CAROLINA BOARD OF BARBER AND ELECTROLYSIS EXAMINERS

Memo

TO: Board members

FROM: Dennis Seavers

DATE: August 8, 2024

SUBJECT: Periodic review of rules

At its August 2024 board meeting, the board will decide how to categorize its rules as part of a statutorily mandated review of rules. This memo provides background information to help you decide whether to approve the attached report. (I realize that the font attached report is very small and difficult to read. The board members' SharePoint site has the original Excel spreadsheet that will be much easier to read.)

What is the periodic review of rules?

Under G.S. 150B-21.3, agencies must conduct a decennial review of rules, in addition to an annual review. This decennial review (referred in this memo to the periodic review) consists of a determination by the agency whether each rule is necessary or unnecessary.

- If a rule is necessary, the agency will ultimately need to readopt the rule, which in many respects is much like proposing it as a new rule.
- If a rule is unnecessary, it will ultimately be removed from the code and be unenforceable.

What are the steps in the periodic review?

1. The agency receives and reviews for accuracy a report from the Office of Administrative Hearings (OAH) with all rules listed.
2. The agency must decide which rules are necessary and which are unnecessary.
3. The agency must publish the report and receive public comments.
4. The agency must review the public comments and change its necessary/unnecessary determinations as necessary and according to statutory criteria.
5. The report must be submitted to OAH and the Rules Review Commission for approval.

6. The Commission submits the approved report to the General Assembly's Joint Legislative Administrative Procedures Oversight Committee (JLAPO).
7. If JLAPO meets within 60 days of the report submission, it will decide whether to recommend additional review by the agency or approve the report. If JLAPO doesn't meet within 60 days, the agency proceeds to the next step in the process.
8. Assuming JLAPO didn't require additional review, the agency readopts the rules determined to be necessary, and the unnecessary rules expire.

Where is the board in this process?

At this point, Step 1 above has occurred. The board also established an ad hoc committee to make recommendations to the board, which would help make the board review more efficient. This ad hoc committee consisted of Sherod Holloway, Craig Burkhardt, and Margaret Wingate, with the staffing work by the executive director.

The work of the ad hoc committee is reflected in the attached report, which indicates which rules the committee believes are necessary or unnecessary. The committee recommends that the board approve the report as presented.

Which rules are unnecessary, according to the ad hoc committee?

The ad hoc committee believes that most rules are necessary and should be readopted. However, there are a few rules that the committee believes are no longer necessary. Please note that there are also temporary rules that are listed as "unnecessary" here, but only because they're being adopted through a separate permanent rulemaking process and ultimately won't be relevant to this period-review process.

- 21 NCAC 06B .0309 (Records). The committee believes this rule is unnecessary because it simply repeats what appears in G.S. 150B-21.2(i), which requires agencies to keep records of rulemaking proceedings. The length these records must be kept is really in the purview of the Department of Natural and Cultural Resources. In addition, the rule only deals with the board's internal practices.
- 21 NCAC 06C .0101 (administrative hearings). The rule says, "Any person whose rights, duties, or privileges are affected by official actions of the Board shall be entitled to a hearing pursuant to G.S. 150B-38." This rule doesn't do anything more than what is required by G.S. 150B-38, so the committee believes it's unnecessary.
- 21 NCAC 06C .0502 (notice and hearing). This rule lists criteria for the chairman to consider when deciding the period between a notice and a hearing. The committee believes that the Rules Review Commission might object to this rule in the readoption process, and the rule doesn't appear to have any value. Typically, a hearing will occur at the next board meeting after a request is submitted, as long as the minimum time for notice is met, as set forth in statute.
- 21 NCAC 06C .0807 (allowance). This rule deals with petitions for intervention in hearings. We've never had intervenors at hearings, nor is the board's counsel

aware of such petitions in board disciplinary hearings. Therefore, the committee recommends that the board designate the rule as unnecessary.

- 21 NCAC 06X .0111 (equipment endorsements and sales prohibited). This rule prohibits board-certified schools from endorsing, recommending, advertising, promoting, or selling “any type of laser, light-based device, epilator, or other electrolysis or laser hair removal equipment to the students or permit any other person to do so.” There could be legal problems with the enforcement of this rule, but it’s not uncommon for schools to provide equipment to students, and it’s difficult to see the regulatory interest in preventing schools from doing so.

What action does the board need to take at its August meeting?

The board must carefully consider the proposed designations from the ad hoc committee, as represented in the attached report. If the board disagrees with any designations, it should change them. Then the board should approve the report, which will be published for public comment.

G.S. 150B-21.3A Report for 21 NCAC 06, Board of Barber and Electrolysis Examiners												
Agency - Board of Barber and Electrolysis Examiners												
Comment Period -												
Date Submitted to APO - Filled in by RRC staff												
Subchapter	Rule Section	Rule Citation	Rule Name	Date and Last Agency Action on the Rule	Agency Determination [150B-21.3A(c)(1)a]	Required to Implement or Conform to Federal Regulation [150B-21.3A(d1)]	Federal Regulation Citation	Public Comment Received [150B-21.3A(c)(1)]	Agency Determination Following Public Comment [150B-21.3A(c)(1)]	RRC Determination of Public Comments [150B-21.3A(c)(2)]	RRC Final Determination of Status of Rule for Report to APO [150B-21.3A(c)(2)]	OAH Next Steps
SUBCHAPTER 6A - DEPARTMENTAL RULES	SECTION .0100 - ORGANIZATIONAL RULES	21 NCAC 06A .0102	ADDRESS	Amended Eff. February 1, 2023	Necessary	No		Select One	Necessary	Select One	Select One	Select One
SUBCHAPTER 06B - RULE-MAKING PROCEDURES	SECTION .0100 - PETITIONS FOR RULE-MAKING	21 NCAC 06B .0101	PETITION FOR RULE-MAKING	Readopted Eff. August 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06B .0105	GRANTING OR DENYING PETITIONS	Readopted Eff. October 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
	SECTION .0200 - NOTICE	21 NCAC 06B .0202	MAILING LIST	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
	SECTION .0300 - HEARINGS	21 NCAC 06B .0307	CONTROL OF HEARINGS	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06B .0309	RECORDS	Readopted Eff. July 1, 2016	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
	SECTION .0500 - DECLARATORY RULINGS	21 NCAC 06B .0501	REQUEST FOR DECLARATORY RULING	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06B .0502	CONTENTS OF REQUEST	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06B .0503	REFUSAL TO ISSUE DECLARATORY RULING	Readopted Eff. October 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
SUBCHAPTER 06C - CONTESTED CASES	SECTION .0100 - CONTESTED CASES	21 NCAC 06C .0101	ADMINISTRATIVE HEARINGS	Readopted Eff. July 1, 2016	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following	Select One
	SECTION .0200 - REQUEST FOR A HEARING	21 NCAC 06C .0204	CONTENTS OF REQUEST	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
	SECTION .0500 - NOTICE	21 NCAC 06C .0502	NOTICE AND HEARING	Readopted Eff. July 1, 2016	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following	Select One
	SECTION .0800 - INTERVENTION	21 NCAC 06C .0807	ALLOWANCE	Readopted Eff. July 1, 2016	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following	Select One
	SECTION .0900 - HEARING OFFICERS	21 NCAC 06C .0903	BIAS OF BOARD MEMBER	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06C .0905	AFFIDAVIT OF DISQUALIFICATION	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06C .0906	FILING AFFIDAVIT	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06C .0907	DISQUALIFICATION	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06C .0912	COMPLAINTS	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06C .0913	PREDETERMINATIONS FOR INDIVIDUALS WITH CRIMINAL RECORDS	Eff. July 1, 2020	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
SUBCHAPTER 06F - BARBER SCHOOL	SECTION .0100 - BARBER SCHOOL	21 NCAC 06F .0101	PHYSICAL STRUCTURE	Amended Eff. April 1, 2022	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06F .0102	MANAGER	RRC objection due to lack of statutory authority Eff. April 20, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06F .0103	FILING	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06F .0104	INSTRUCTORS	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06F .0109	RE-ENTERING SCHOOL	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06F .0110	ROSTER AND STUDENT RECORDS	Readopted Eff. September 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06F .0111	COPIES OF BARBER SCHOOL RECORDS	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06F .0113	STUDENT PERMIT	Amended Eff. April 1, 2019	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06F .0116	STUDENTS WITH CRIMINAL RECORDS	Readopted Eff. October 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06F .0119	INTRASTATE TRANSFERS	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06F .0120	BARBER SCHOOL CURRICULUM	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06F .0121	PENAL INSTITUTIONS	Amended Eff. February 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06F .0122	UNIFORMS AND IDENTIFICATION	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One

G.S. 150B-21.3A Report for 21 NCAC 06, Board of Barber and Electrolysis Examiners

Agency - Board of Barber and Electrolysis Examiners

Comment Period -

Date Submitted to APO - Filled in by RRC staff

Subchapter	Rule Section	Rule Citation	Rule Name	Date and Last Agency Action on the Rule	Agency Determination [150B-21.3A(c)(1)a]	Required to Implement or Conform to Federal Regulation [150B-21.3A(d1)]	Federal Regulation Citation	Public Comment Received [150B-21.3A(c)(1)]	Agency Determination Following Public Comment [150B-21.3A(c)(1)]	RRC Determination of Public Comments [150B-21.3A(c)(2)]	RRC Final Determination of Status of Rule for Report to APO [150B-21.3A(c)(2)]	OAH Next Steps
		21 NCAC 06F .0123	RECORDS OF STUDENT HOURS	Amended Eff. February 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06F .0124	STUDENT HOURS	Amended Eff. April 1, 2021	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06F .0125	SCHOOL HANDBOOKS AND ENROLLMENT AGREEMENTS	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06F .0126	EXTENDED EDUCATION	Amended Eff. February 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06F .0127	STATE AUTHORIZATION AS A POSTSECONDARY INSTITUTION	Amended Eff. April 1, 2019	Necessary	Yes If yes, include the citation to the federal law	20 U.S.C. 1001; 20 U.S.C. 1002; 34 C.F.R. 600.9	Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06F .0128	WAIVER OF REQUIREMENTS DURING DISASTER OR EMERGENCY	Eff. February 1, 2021	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
SUBCHAPTER 6G - BARBER SCHOOL INSTRUCTORS		21 NCAC 06G .0103	INSTRUCTOR EXAMINATION	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06G .0106	INSTRUCTOR APPLICATION	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
SUBCHAPTER 06H - BARBER SCHOOL OWNERS AND MANAGERS	SECTION .0100 - BARBER SCHOOL OWNERS AND MANAGERS	21 NCAC 06H .0101	DUTIES AND RESPONSIBILITIES	RRC objection due to lack of statutory authority Eff. April 20, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
SUBCHAPTER 06I - OUT-OF-STATE TRANSFERS		21 NCAC 06I .0101	CREDIT FOR OUT-OF-STATE TRAINING	Readopted Eff. October 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06I .0105	APPRENTICE BARBER	Amended Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
SUBCHAPTER 06J - APPRENTICE BARBERS		21 NCAC 06J .0101	LICENSED APPRENTICE	Amended Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06J .0108	EXAMINATION	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06J .0109	IDENTIFICATION	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06J .0110	NOTIFICATION OF ADDRESS CHANGE	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
SUBCHAPTER 06K - LICENSED BARBER	SECTION .0100 - LICENSED BARBER	21 NCAC 06K .0101	LICENSED BARBER	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06K .0104	OUT-OF-STATE APPLICANTS	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06K .0110	IDENTIFICATION	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06K .0111	NOTIFICATION OF CHANGE OF ADDRESS	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06K .0112	APPLICANTS WITH MILITARY TRAINING AND EXPERTISE	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06K .0113	MILITARY SPOUSES	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
SUBCHAPTER 6L - BARBER SHOPS		21 NCAC 06L .0102	MEASUREMENTS OF BARBER SHOP	Amended Eff. April 1, 2017	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06L .0103	EQUIPMENT	Amended Eff. April 1, 2022	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06L .0104	BARBER SHOP AND MOBILE BARBER SHOP PERMITS	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06L .0105	FEES	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06L .0106	SEPARATION FROM OTHER BUSINESSES; RESIDENTIAL BARBER SHOPS	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06L .0107	LAVATORY	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06L .0109	DISINFECTANTS	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06L .0111	WHERE BARBER SERVICES MAY BE PERFORMED	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06L .0112	RENTED BOOTH SPACE	RRC objected due to lack of statutory authority and necessity Eff. April 20, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One

G.S. 150B-21.3A Report for 21 NCAC 06, Board of Barber and Electrolysis Examiners

Agency - Board of Barber and Electrolysis Examiners

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		21 NCAC 06L .0113	DISEASES	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06L .0114	PETS PROHIBITED	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06L .0115	INSPECTIONS OF SHOPS	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06L .0116	LICENSE VERIFICATION	Temporary Amendment Eff. May 10, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06L .0117	GENERAL SANITATION	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06L .0118	SANITARY RATINGS AND POSTING OF RATINGS	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06L .0119	SYSTEMS OF GRADING BARBER SHOPS, MOBILE BARBER SCHOOLS, AND BARBER SCHOOLS	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06L .0120	NOTIFICATION OF CHANGE OF ADDRESS	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
	SECTION .0200 – MOBILE BARBER SHOPS	21 NCAC 06L .0201	VEHICLES	Temporary Amendment Eff. May 2, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
		21 NCAC 06L .0202	EQUIPMENT	Temporary Amendment Eff. May 2, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
		21 NCAC 06L .0203	TOILETS, SINKS, SEWAGE, AND WASTEWATER	Temporary Amendment Eff. May 2, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
		21 NCAC 06L .0205	MONTHLY REPORTS OF LOCATIONS	Temporary Amendment Eff. May 2, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
SUBCHAPTER 06N – FEES AND FORMS		21 NCAC 06N .0101	FEES, ACCESS TO FORMS, AND RENEWALS	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06N .0102	FORM BAR-1	Temporary Amendment Eff. May 10, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06N .0103	FORM BAR-2	RRC objection due to lack of statutory authority Eff. April 20, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06N .0104	FORM BAR-3	Temporary Amendment Eff. May 10, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06N .0105	FORM BAR-4	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06N .0106	FORM BAR-5	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06N .0107	FORM BAR-6	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06N .0109	FORM BAR-8	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06N .0110	FORM BAR-9	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06N .0111	FORM BAR-10	Amended Eff. January 1, 2024	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06N .0112	FORM BAR-11	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06N .0113	FORM BAR-12	Amended Eff. October 1, 2020	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06N .0114	EXTENSIONS FOR MEMBERS OF THE ARMED FORCES	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
	21 NCAC 06N .0116	FORM BAR-13	Temporary Adoption Eff. May 10, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One	
SUBCHAPTER 06O – CIVIL PENALTY		21 NCAC 06N .0117	REQUEST FOR TEMPORARY PERMIT	Eff. August 1, 2023	Necessary	No						
		21 NCAC 06O .0101	SCHEDULE OF PENALTIES	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06O .0102	LICENSING OF BARBER SHOPS	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
	21 NCAC 06O .0103	LICENSING OF BARBER SCHOOLS	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One	

G.S. 150B-21.3A Report for 21 NCAC 06, Board of Barber and Electrolysis Examiners

Agency - Board of Barber and Electrolysis Examiners

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		21 NCAC 060 .0104	UNSUPERVISED APPRENTICE	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 060 .0105	UNLICENSED BARBER OR APPRENTICE	Temporary Amendment Eff. May 10, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 060 .0106	DISPLAY OF CURRENT LICENSE	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 060 .0107	FRAUDULENT MISREPRESENTATIONS OR SUBMISSION OF	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 060 .0108	FRAUDULENT DOCUMENT INSPECTIONS OF BARBER SHOPS, MOBILE BARBER SHOPS, AND SCHOOLS	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 060 .0109	EXPIRED LICENSE	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 060 .0110	ADEQUATE PREMISES	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 060 .0111	SCHOOL INSTRUCTORS	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 060 .0112	IDENTIFICATION	Temporary Amendment Eff. May 10, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 060 .0113	BARBER SHOPS IN RESIDENCES	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 060 .0114	ANIMALS IN BARBER SHOPS	Temporary Amendment Eff. May 10, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 060 .0115	SCHOOL FAILING TO MAINTAIN, FALSIFYING, OR FAILING TO SUBMIT RECORDS	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 060 .0116	UNLICENSED SCHOOL INSTRUCTORS	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 060 .0117	BARBER FAILING TO MAINTAIN OR PRODUCE EXEMPTION LOG	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 060 .0118	UNLICENSED BARBER STUDENT	Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 060 .0119	FAILURE TO NOTIFY BOARD OF CHANGE OF ADDRESS	Temporary Amendment Eff. May 10, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 060 .0121	FAILURE TO DISPLAY SANITATION GRADE AND SHOP PERMIT	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 060 .0122	FAILURE TO NOTIFY BOARD OF CHANGE OF BARBER SHOP OR SCHOOL MANAGER	RRC objection due to lack of statutory authority Eff. April 20, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 060 .0123	LICENSING OF MOBILE BARBER SHOPS	Temporary Adoption Eff. May 2, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
		21 NCAC 060 .0124	TOILETS, SINK, SEWAGE, AND WASTEWATER IN MOBILE BARBER SHOPS	Temporary Adoption Eff. May 2, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
		21 NCAC 060 .0125	MOBILE BARBER SHOP MONTHLY REPORTS	Temporary Adoption Eff. May 2, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
	SECTION .0200 – ELECTROLYSIS	21 NCAC 060 .0201	ELECTROLOGY APPRENTICESHIP PROGRAM	Temporary Adoption Eff. June 1, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
	SUBCHAPTER 06P - DEFINITIONS	21 NCAC 06P .0101	BARBERING	Readopted Eff. July 1, 2016	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06P .0103	GENERAL DEFINITIONS	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
	SUBCHAPTER 06Q - PROHIBITED PRACTICES	21 NCAC 06Q .0101	ADDITIONAL GROUNDS FOR DENIAL OR DISCIPLINE	Temporary Amendment Eff. May 2, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
	SUBCHAPTER 06R - ADVERTISING	21 NCAC 06R .0101	DISPLAY OF SIGN OR BARBER POLE	RRC objection due to lack of statutory authority and ambiguity Eff. April 20, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
	SUBCHAPTER 06S - EXAMINATIONS	21 NCAC 06S .0101	GENERAL EXAMINATION INSTRUCTIONS	Amended Eff. July 1, 2020	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One

G.S. 150B-21.3A Report for 21 NCAC 06, Board of Barber and Electrolysis Examiners

Agency - Board of Barber and Electrolysis Examiners

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	SUBCHAPTER 06T – ELECTROLYSIS PROHIBITED PRACTICE	21 NCAC 06T .0103	ADVERTISING	Recodified from 21 NCAC 19 .0104 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
	SUBCHAPTER 06U – ELECTROLYSIS FEES AND FORMS	21 NCAC 06U .0101	FEES	Temporary Amendment Eff. June 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06U .0102	APPLICATION FOR LICENSURE	Recodified from 21 NCAC 19 .0202 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06U .0103	APPLICATION FOR RENEWAL, REINSTATEMENT, OR REACTIVATION OF ELECTROLYSIS LICENSE	Recodified from 21 NCAC 19 .0203 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06U .0104	APPLICATION FOR RENEWAL, REINSTATEMENT, OR REACTIVATION OF LASER HAIR PRACTITIONER LICENSE	Recodified from 21 NCAC 19 .0204 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06U .0105	TEMPORARY LICENSE	Recodified from 21 NCAC 19 .0205 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06U .0106	STUDENT PERMIT FOR ELECTROLOGY APPRENTICESHIP PROGRAM	Temporary Adoption Eff. June 1, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
		21 NCAC 06U .0107	MONTHLY REPORTS FOR ELECTROLOGY APPRENTICESHIP PROGRAM	Temporary Adoption Eff. June 1, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
		21 NCAC 06U .0108	APPLICATION FOR INSTRUCTOR IN ELECTROLOGY APPRENTICESHIP PROGRAM	Temporary Adoption Eff. June 1, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
		21 NCAC 06U .0109	POST-APPRENTICESHIP APPLICATION FOR LICENSURE	Temporary Adoption Eff. June 1, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
		21 NCAC 06U .0110	APPLICATION FOR APPROVAL AS AN ELECTROLOGY APPRENTICESHIP PROGRAM	Temporary Adoption Eff. June 1, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
	SUBCHAPTER 06V - ELECTROLYSIS INFECTION CONTROL	21 NCAC 06V .0101	OFFICES	Recodified from 21 NCAC 19 .0403 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06V .0102	DEFINITIONS AND OVERVIEW	Recodified from 21 NCAC 19 .0404 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06V .0103	HAND HYGIENE	Recodified from 21 NCAC 19 .0405 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06V .0104	USE OF GLOVES	Recodified from 21 NCAC 19 .0406 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06V .0105	CLEANING, STERILIZATION, AND SAFETY PRECAUTIONS FOR INSTRUMENTS AND OTHER TREATMENT-RELATED ITEMS	Recodified from 21 NCAC 19 .0407 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06V .0106	ENVIRONMENTAL CONTROL AND HOUSEKEEPING	Recodified from 21 NCAC 19 .0408 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06V .0107	CLIENT EVALUATION	Recodified from 21 NCAC 19 .0409 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06V .0108	NEEDLESTICK SAFETY AND PREVENTION	Recodified from 21 NCAC 19 .0410 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06V .0109	FOLLOW-UP PROCEDURES FOR EXPOSURES TO HEPATITIS, HUMAN IMMUNODEFICIENCY VIRUS (HIV), AND OTHER BLOOD-BORNE PATHOGENS	Recodified from 21 NCAC 19 .0411 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06V .0110	STANDARD PRECAUTIONS FOR DISEASE CONTROL AND PREVENTION	Recodified from 21 NCAC 19 .0412 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One

G.S. 150B-21.3A Report for 21 NCAC 06, Board of Barber and Electrolysis Examiners

Agency - Board of Barber and Electrolysis Examiners

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SUBCHAPTER 06W - SUPERVISION		21 NCAC 06W .0101	SUPERVISING PHYSICIAN	Recodified from 21 NCAC 19 .0501 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
SUBCHAPTER 06X - ELECTROLOGY SCHOOLS		21 NCAC 06X .0101	CURRICULUM	Recodified from 21 NCAC 19 .0601 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06X .0102	APPLICATION FOR AND RENEWAL OF SCHOOL CERTIFICATION	Recodified from 21 NCAC 19 .0602 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06X .0103	CERTIFICATIONS NOT TRANSFERABLE	Recodified from 21 NCAC 19 .0603 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06X .0104	PROGRAM DIRECTORS	Recodified from 21 NCAC 19 .0604 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06X .0105	ENROLLMENT PROCEDURES	Recodified from 21 NCAC 19 .0605 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06X .0106	SCHOOL EQUIPMENT	Recodified from 21 NCAC 19 .0608 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06X .0107	SCHOOL LIBRARY	Recodified from 21 NCAC 19 .0609 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06X .0108	RECORD OF ATTENDANCE	Recodified from 21 NCAC 19 .0610 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06X .0109	STUDENT PRACTICAL WORK; CREDIT FOR OBSERVING AND SERVING AS A CLIENT	Recodified from 21 NCAC 19 .0612 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06X .0110	STUDENT/TEACHER RATIO AND EQUIPMENT	Recodified from 21 NCAC 19 .0613 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06X .0111	EQUIPMENT ENDORSEMENTS AND SALES PROHIBITED	Recodified from 21 NCAC 19 .0619 Eff. January 1, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
		21 NCAC 06X .0112	CERTIFICATION OF SCHOOLS IN OTHER STATES OR JURISDICTIONS	Recodified from 21 NCAC 19 .0622 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
SUBCHAPTER 06Y - CONTINUING EDUCATION		21 NCAC 06Y .0101	CONTINUING EDUCATION REQUIREMENTS, LICENSE RENEWAL, REINSTATEMENT AND REACTIVATION	Recodified from 21 NCAC 19 .0701 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06Y .0102	BOARD APPROVAL OF COURSES	Recodified from 21 NCAC 19 .0702 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06Y .0103	COMPUTATION OF CONTINUING EDUCATION UNITS	Recodified from 21 NCAC 19 .0703 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06Y .0104	TIME LIMITS ON CREDIT	Recodified from 21 NCAC 19 .0704 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06Y .0105	APPLICATION FOR APPROVAL OF CONTINUING EDUCATION WAIVER	Recodified from 21 NCAC 19 .0705 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
		21 NCAC 06Y .0106		Recodified from 21 NCAC 19 .0706 Eff. January 1, 2023	Necessary	No		Select One	Necessary	Select One	Necessary and must be readopted	Select One
	SUBCHAPTER 06Z - ELECTROLOGY APPRENTICESHIP PROGRAM	21 NCAC 06Z .0101	ENROLLMENT REQUIREMENTS AND STUDENT PERMITS	Temporary Adoption Eff. June 1, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
		21 NCAC 06Z .0102	CURRICULUM	Temporary Adoption Eff. June 1, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
		21 NCAC 06Z .0103	FACILITY REQUIREMENTS	Temporary Adoption Eff. June 1, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
		21 NCAC 06Z .0104	STUDENT HOURS AND PERMITS	Temporary Adoption Eff. June 1, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
		21 NCAC 06Z .0105	PROGRAM HANDBOOKS AND ENROLLMENT AGREEMENTS	Temporary Adoption Eff. June 1, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
		21 NCAC 06Z .0106	INSTRUCTORS IN AN ELECTROLOGY APPRENTICESHIP PROGRAM	Temporary Adoption Eff. June 1, 2023	Unnecessary	Select One		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
		21 NCAC 06Z .0107	TRANSFERS	Temporary Adoption Eff. June 1, 2023	Unnecessary	Select One		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One

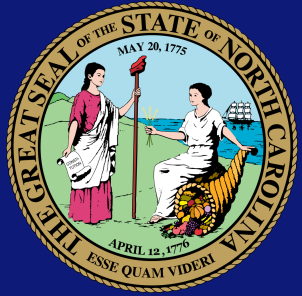
G.S. 150B-21.3A Report for 21 NCAC 06, Board of Barber and Electrolysis Examiners

Agency - Board of Barber and Electrolysis Examiners

Comment Period -

Date Submitted to APO - Filled in by RRC staff

Subchapter	Rule Section	Rule Citation	Rule Name	Date and Last Agency Action on the Rule	Agency Determination [150B-21.3A(c)(1)a]	Required to Implement or Conform to Federal Regulation [150B-21.3A(d1)]	Federal Regulation Citation	Public Comment Received [150B-21.3A(c)(1)]	Agency Determination Following Public Comment [150B-21.3A(c)(1)]	RRC Determination of Public Comments [150B-21.3A(c)(2)]	RRC Final Determination of Status of Rule for Report to APO [150B-21.3A(c)(2)]	OAH Next Steps
		21 NCAC 06Z .0108	PROGRAM COMPLETION	Temporary Adoption Eff. June 1, 2023	Unnecessary	Select One		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
		21 NCAC 06Z .0109	POST-APPRENTICESHIP ELECTROLOGY LICENSE	Temporary Adoption Eff. June 1, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One
		21 NCAC 06Z .0110	APPROVAL AS AN ELECTROLOGY APPRENTICESHIP PROGRAM	Temporary Adoption Eff. June 1, 2023	Unnecessary	No		Select One	Unnecessary	Select One	Unnecessary and should expire on the first day of the month following the consultation	Select One



North Carolina Board of Barber Examiners

Summary of Executive Director's Report

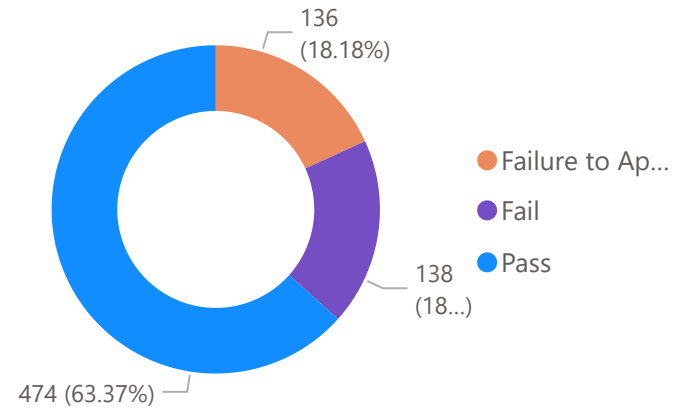
August 20, 2024 Board Meeting

Routine Inspections in Fiscal Year 2023 (July 2022 - June 2023)

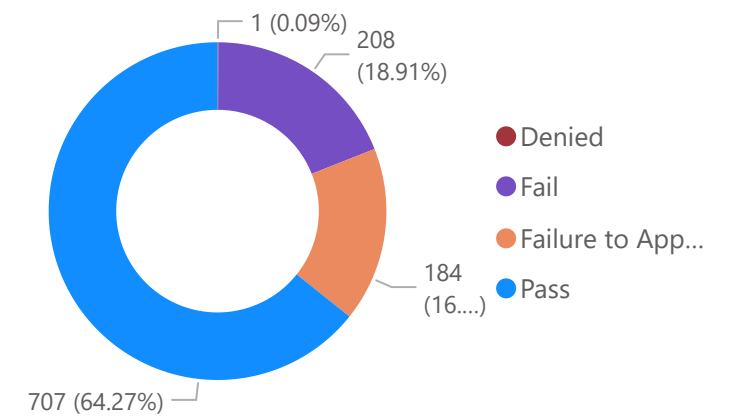
98.53

Average Sanitation Score

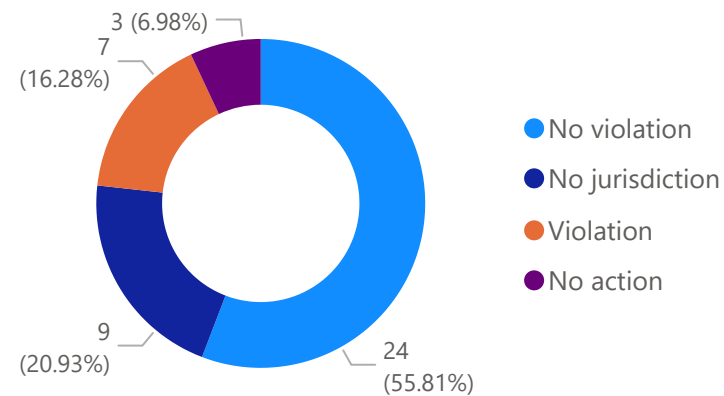
Apprentice Results - Written Exam (FY24)



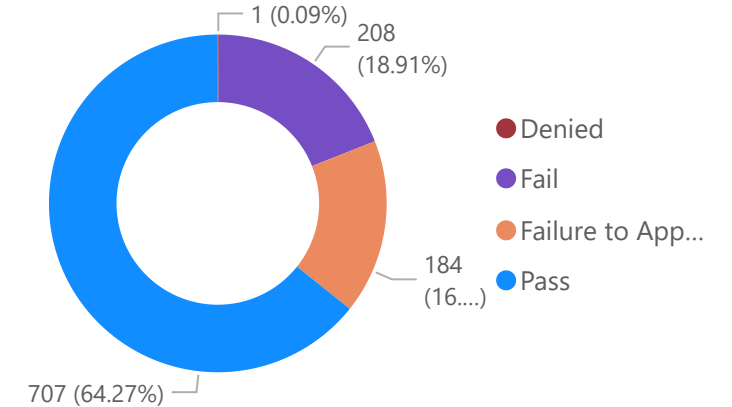
Apprentice Results - Practical Exam (FY24)



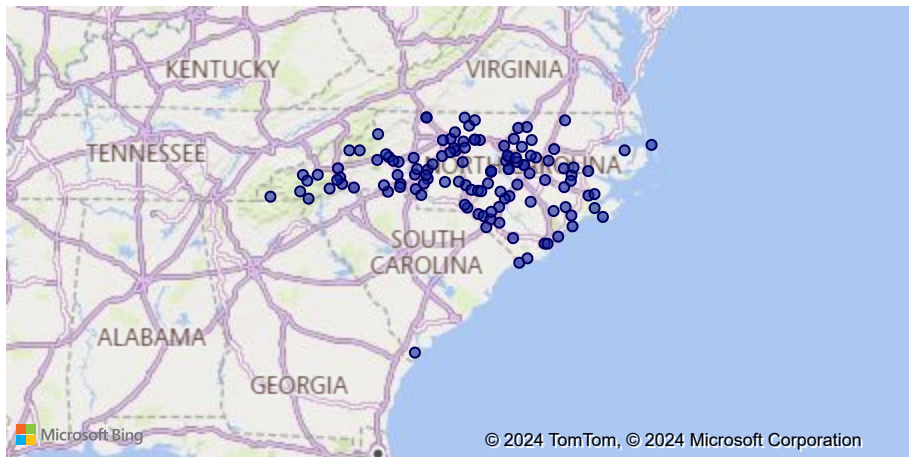
Complaint outcome (FY24)



Licensed Results - Practical Exam (FY24)



Complaint locations





NORTH CAROLINA BOARD OF BARBER AND ELECTROLYSIS EXAMINERS

Memo

TO: Board members

FROM: Dennis Seavers

DATE: August 8, 2024

SUBJECT: Executive director's report

Below is the executive director's report for the board's August 20, 2024 meeting. If there are other areas of finances or operations that the board is interested in, or if board members have questions about this report, please feel free to contact me.

Board members should refer to the summary dashboard that precedes this memo and discusses various aspects of board operations.

BUDGET REPORT

Fiscal year 2024 budget report

Attachment A shows the board's expenditures and revenues for fiscal year 2024 on an accrual basis. Expenditures were \$13,209.90 under budget, or about 98% of the budgeted amount. Revenues were \$21,388.56 higher than projected.

Attachment B shows the board's fund balance over the past few years. The board maintains a healthy fund balance, with ample cash reserve. However, the board should be aware that rising operational costs over the years mean that the board's expenditures are catching up to its revenues.

EXAMS

This section of the report gives an overview of the activity and changes related to exams for the licenses under the board's jurisdiction.

Electrolysis

Board member Margaret Wingate has been generous in allowing the board to use her facility for exams. I'm also grateful to the pool of examiners who have assisted with exams, including Stacy Miller, Charlene Poole, Cheryl Delaney, Ann Morris, and Lesa Wingate.

Barbers

The summary dashboard preceding this memo provides data on exam results for apprentice and licensed barber exams.

As previously reported, the temporary increase in failed written exams has gone away as the pandemic has abated. Written exams results are now comparable to the scores applicants received before the pandemic.

ELECTROLYSIS INSPECTIONS

The board staff is scheduled to resume electrolysis and laser-hair-practice inspections at the end of August. As previously reported to the board, the former inspections vendor for the Electrolysis Board suddenly announced at the end of 2022 that it wouldn't provide services anymore. In effect, the Electrolysis Board left the new board without a viable inspection program, and the new board had to build one. Initially, I attempted to identify vendors that could replace the former vendor. But there was no interest due to the limited number of licensees, which meant that there was little financial benefit to a vendor. Instead, our existing staff will conduct inspections, without increasing their work hours.

Attachment A
Fiscal year 2024 budget vs. actuals
July 2023 - June 2024

	Total			
	Actual	Budget	Over budget	Perc. of budget & over/under budget
Income				
43 - investment income				
43121000 - STIF interest income	\$ 37,700.98	\$ 15,116.88	\$ 22,584.10	249.40% ▲
Total 43 - investment income	\$ 37,700.98	\$ 15,116.88	\$ 22,584.10	249.40% ▲
45 - fees, licenses, and fines				
45100000 - business license fees				
45100059 - duplicate license	\$ 921.10	\$ 727.00	\$ 194.10	126.70% ▲
45100060 - individual license	\$ 275,987.00	\$ 306,046.00	\$ (30,059.00)	90.18% ▼
45100061 - school permit	\$ 7,470.00	\$ 5,077.00	\$ 2,393.00	147.13% ▲
45100062 - bus/shop permit	\$ 110,632.00	\$ 126,939.00	\$ (16,307.00)	87.15% ▼
45100063 - student permit	\$ 30,425.00	\$ 23,476.00	\$ 6,949.00	129.60% ▲
45100064 - renewal-individual	\$ 83,415.00	\$ 60,437.00	\$ 22,978.00	138.02% ▲
Total 45100000 - business license fees	\$ 534,003.10	\$ 522,702.00	\$ 11,301.10	102.16% ▲
45300000 - certification fees				
45300015 - reexamination	\$ 300.00	\$ 7,902.00	\$ (7,602.00)	3.80% ▼
45300016 - instructor exam fee	\$ 9,405.00	\$ 7,642.00	\$ 1,763.00	123.07% ▲
45300017 - registered exam fee	\$ 26,235.00	\$ 35,109.00	\$ (8,874.00)	74.72% ▼
45300018 - apprentice exam fee	\$ 127,971.00	\$ 119,898.00	\$ 8,073.00	106.73% ▲
45300019 - apprentice certific	\$ 48,851.00	\$ 36,249.00	\$ 12,602.00	134.77% ▲
45300020 - instructor certific	\$ 13,205.00	\$ 13,586.00	\$ (381.00)	97.20% ▼
Total 45300000 - certification fees	\$ 225,967.00	\$ 220,386.00	\$ 5,581.00	102.53% ▲
45400000 - inspection/exam fees	\$ 37,940.00	\$ 44,752.00	\$ (6,812.00)	84.78% ▼
45500000 - fines, pen, assess fee	\$ 3,123.96	\$ 9,701.00	\$ (6,577.04)	32.20% ▼
45800000 - tuition and fees				
45830000 - other fees	\$ 500.00	\$ 790.00	\$ (290.00)	63.29% ▼
Total 45800000 - tuition and fees	\$ 500.00	\$ 790.00	\$ (290.00)	63.29% ▼
Total 45 - fees, licenses, and fines	\$ 801,534.06	\$ 798,331.00	\$ 3,203.06	100.40% ▲
47 - miscellaneous				
47127000 - procuremnt card rebate	\$ 1,086.94	\$ 250.00	\$ 836.94	434.78% ▲
47990000 - other misc revenue	\$ (4,638.54)	\$ 647.00	\$ (5,285.54)	-716.93% ▼
Total 47 - miscellaneous	\$ (3,551.60)	\$ 897.00	\$ (4,448.60)	-395.94% ▼
Total Income	\$ 835,683.44	\$ 814,344.88	\$ 21,338.56	102.62% ▲
Gross Profit	\$ 835,683.44	\$ 814,344.88	\$ 21,338.56	102.62% ▲
Expenses				
51 - personal services				
51110000 - EPA regular salaries	\$ 337,230.12	\$ 332,046.48	\$ 5,183.64	101.56% ▲
51460000 - longevity - receipts	\$ 5,210.00	\$ 5,010.00	\$ 200.00	103.99% ▲
51510000 - Social Security	\$ 24,515.05	\$ 24,574.36	\$ (59.31)	99.76% ▼
51520000 - regular retirement	\$ 85,678.55	\$ 81,093.36	\$ 4,585.19	105.65% ▲
51560000 - medical insurance	\$ 37,785.00	\$ 39,610.16	\$ (1,825.16)	95.39% ▼
51576000 - flexible spending acct	\$ 682.32	\$ 780.00	\$ (97.68)	87.48% ▼
51651000 - comp to board members	\$ 2,500.00	\$ 2,400.00	\$ 100.00	104.17% ▲
Total 51 - personal services	\$ 493,601.04	\$ 485,514.36	\$ 8,086.68	101.67% ▲
52 - purchased services				
52110000 - legal services	\$ 28,460.37	\$ 20,165.00	\$ 8,295.37	141.14% ▲
52120000 - financial/audit svcs	\$ 17,500.00	\$ 17,500.00	\$ -	100.00% ▼
52145000 - managed server support	\$ 64,276.82	\$ 57,438.59	\$ 6,838.23	111.91% ▲
52170001 - prof testing serv	\$ 9,767.00	\$ 18,500.04	\$ (8,733.04)	52.79% ▼
52184000 - janitorial services	\$ 4,200.00	\$ 4,200.00	\$ -	100.00% ▼
52199000 - misc contract services	\$ 15,704.78	\$ 18,496.50	\$ (2,791.72)	84.91% ▼
52430000 - maint agrmnt - equip	\$ 1,974.08	\$ 1,917.00	\$ 57.08	102.98% ▲

	Total			
	Actual	Budget	Over budget	Perc. of budget & over/under budget
52512000 - rental of bldg/prop	\$ 27,779.05	\$ 25,627.74	\$ 2,151.31	108.39% ▲
52714000 - ground trans in-state	\$ 29,982.89	\$ 31,800.00	\$ (1,817.11)	94.29% ▼
52721000 - lodging in-state	\$ 21,957.53	\$ 26,650.00	\$ (4,692.47)	82.39% ▼
52724000 - meals in-state	\$ 17,343.02	\$ 14,738.00	\$ 2,605.02	117.68% ▲
52731000 - board/non-emp transpor	\$ 208.80	\$ 800.00	\$ (591.20)	26.10% ▼
52732000 - board/non-emp subsist	\$ 149.75	\$ 900.00	\$ (750.25)	16.64% ▼
52811000 - telephone service	\$ 1,597.75	\$ 2,000.00	\$ (402.25)	79.89% ▼
52814000 - cellular phone service	\$ 6,454.85	\$ 5,800.00	\$ 654.85	111.29% ▲
52815000 - email and calendaring	\$ 112.39	\$ 360.00	\$ (247.61)	31.22% ▼
52822000 - managed LAN svc charge	\$ 3,259.84	\$ 3,300.00	\$ (40.16)	98.78% ▼
52825000 - managed WAN service	\$ 16,204.29	\$ 15,000.00	\$ 1,204.29	108.03% ▲
52826000 - software subscriptions	\$ 21,375.96	\$ 15,958.00	\$ 5,417.96	133.95% ▲
52828000 - managed desktop svcs	\$ 5,526.97	\$ 6,076.00	\$ (549.03)	90.96% ▼
52840000 - postage & delivery	\$ 264.31	\$ 1,294.05	\$ (1,029.74)	20.43% ▼
52840003 - postage/postal meter charges	\$ 11,793.48	\$ 13,000.00	\$ (1,206.52)	90.72% ▼
52850000 - printing, binding, dup	\$ 571.97	\$ 7,000.00	\$ (6,428.03)	8.17% ▼
52911000 - insurance - property	\$ 20,554.80	\$ 27,000.00	\$ (6,445.20)	76.13% ▼
52942000 - other emp trng expense		\$ 100.00	\$ (100.00)	0.00% ▼
Total 52 - purchased services	\$ 327,020.70	\$ 335,620.92	\$ (8,600.22)	97.44% ▼
53 - Supplies				
53110000 - general office supply	\$ 2,948.18	\$ 6,355.00	\$ (3,406.82)	46.39% ▼
Total 53 - Supplies	\$ 2,948.18	\$ 6,355.00	\$ (3,406.82)	46.39% ▼
54 - property, plant, & equip				
54511000 - office equipment		\$ 1,694.56	\$ (1,694.56)	0.00% ▼
54534000 - PC and printer purch	\$ 598.45	\$ 1,647.99	\$ (1,049.54)	36.31% ▼
Total 54 - property, plant, & equip	\$ 598.45	\$ 3,342.55	\$ (2,744.10)	17.90% ▼
55 - other expenses and adjust				
55830000 - member dues & subcript	\$ 529.27	\$ 630.00	\$ (100.73)	84.01% ▼
55900000 - other expenses	\$ 6,585.29	\$ 470.00	\$ 6,115.29	1401.13% ▲
Total 55 - other expenses and adjust	\$ 7,114.56	\$ 1,100.00	\$ 6,014.56	646.78% ▲
58 - intragovernmental transac				
58030000 - fine/penalty transfer	\$ 440.00	\$ 13,000.00	\$ (12,560.00)	3.38% ▼
Total 58 - intragovernmental transac	\$ 440.00	\$ 13,000.00	\$ (12,560.00)	3.38% ▼
Total Expenses	\$ 831,722.93	\$ 844,932.83	\$ (13,209.90)	98.44% ▼
Net Operating Income	\$ 3,960.51	\$ (30,587.95)	\$ 34,548.46	-12.95% ▼
Net Income	\$ 3,960.51	\$ (30,587.95)	\$ 34,548.46	-12.95% ▼

Attachment B. Fund balance

