



NORTH CAROLINA BOARD OF BARBER AND ELECTROLYSIS EXAMINERS

Memo

TO: Board members and anticipated board appointees

FROM: Dennis Seavers

DATE: June 12, 2023

SUBJECT: Request for approval of CEUs

The board has received a request for approval of continuing-education courses from the Electrolysis Association of North Carolina ("EANC"). The board will consider this request at the June 20, 2023 meeting. The EANC submission is attached to this memo.

The board has a committee to consider CEU submissions and make recommendations to the board. The committee members considered the request and unanimously recommended that the board approve the CEUs.

Seavers, Dennis

From: Electrolysis Assoc Of North Carolina <informationeanc@gmail.com>
Sent: Saturday, June 3, 2023 12:29 PM
To: Seavers, Dennis
Cc: Margaret Wingate
Subject: [External] EANC (4 hours) CEU Approval PART 2
Attachments: Jennifer Jacobs Resume for 2023 CEU.docx; September CEU outline for board approval.docx; NCBEE CEU Application cover page. Dennis Seavers.pdf; NCBEE CEU Application cover page. Jennifer Jacobs.pdf

CAUTION: External email. Do not click links or open attachments unless verified. Report suspicious emails with the Report Message button located on your Outlook menu bar on the Home tab.

June 2, 2023

Dennis Seavers, Executive Director
North Carolina Board of Barber and Electrolysis Examiners
7001 Mail Service Center
Raleigh, NC 27699-7000

Dear Mr. Seavers,

EANC would like to present the 2023 Electrology Continuing Education Course of Study Application for 4 Virtual hours to the board for approval **on June 20, 2023**. I've attached two (2) different CEU Study Applications, 4 hour September Course Outline for both speakers and Jennifer Jacobs's resume.

1) **Title of Course:** Understanding Your Licensure: Rules/Statutes/ Apprenticeship Program

Speaker: Mr. Dennis Seavers, Executive Director of NC Board of Barber and Electrolysis Examiners

Hours of Study: 2 hours

2) **Title of Course:** In-Depth Q & A (Part II Probes, Currents, Positioning and Becoming an Instructor)

Speaker: Ms. Jennifer Jacobs, CPE CI

Hours of Study: 2 hours

During the (2) virtual classes, the following will be executed for the record keeping of all participants.

1) Each participant must complete an application form, including all vital information. (Name, Address, Business Name/Address, License Number, Email, and Phone Number)

2) The participants' full names and faces must be displayed during each class for CEU credit.

3) EANC Board will select two monitors to scan all participants every 10 minutes to ensure everyone is visible during each class to receive full CEU credit

Please let me know how to proceed or if more information is needed to complete the CEU approval.

Thank you for your time,

Lesia Wingate, LE

EANC President

Email: informationeanc@gmail.com, lwingate@beautyskindeep.net

Phone:704.522.80



North Carolina Board of Electrolysis Examiners

2 Centerview Drive, Pinehurst Building, Suite 60

Greensboro, North Carolina 27407

Office: 336-856-1010 | Email: ncbeexam@att.net | www.ncbee.com

ELECTROLOGY CONTINUING EDUCATION COURSE OF STUDY APPLICATION

Dear Applicant,

Thank you for your request for a Continuing Education Course of Study application. The requirements for application are pursuant to the statutes, rules, and regulations set forth by the NC General Assembly and the NC Board of Electrolysis Examiners (NCBEE). Please read the rules and instructions prior to applying.

Please note that all Home Study courses listed on the NCBEE website are pre-approved.

Every effort will be taken to process your application in a timely manner. If you have any questions please contact the NCBEE at the information listed above. We look forward to working with you in North Carolina.

Requirements for Application (21 NCAC 19 .0702)

This is not a comprehensive listing of the rules related to application. Please refer as noted above.

- Application must be submitted two months in advance of the course registration date.
- A change in subject matter, length, or instructor of a course requires re-approval by the NCBEE.
- **An incomplete or partial application packet will be rejected by the NCBEE.**

Instructions for Completing PDF form

- The application is an interactive PDF. This means you can click directly onto a field and enter the required information. If you hover over the field with your cursor, a detail of the required information will be displayed.
- Please enter all information and SAVE the PDF file to your computer. There are two options for submitting:
 - print the saved document and send a scanned copy to the NCBEE email : ncbeexam@att.net
 - or, print the saved document and mail to the NCBEE at:
2 Centerview Drive, Pinehurst Building, Suite 60
Greensboro, North Carolina 27407
- Please note you may need to install the latest version of Adobe Reader XI® to save your completed application in PDF format. Free download click: [Adobe Reader XI Link](#)



ELECTROLOGY CONTINUING EDUCATION COURSE OF STUDY APPLICATION

Date: _____

Sponsoring Entity: _____

Name of Speaker: _____

According to 21 NCAC 19.702 (b), this form must be used for each individual speaker/lecturer.

Title of Course: _____

Location of Course: _____

Date of Course: _____

Hours of Study: _____

Course Objective(s) and Content:

Instructor/Lecturer Background (CV can be attached to application):

Learning Outcome(s):

To obtain a copy of the N.C.G.S § 88-A Electrolysis Practice Act and 21 NCAC Chapter 19 rules refer to the North Carolina Board of Electrolysis Examiners (NCBEE) at www.ncbee.com



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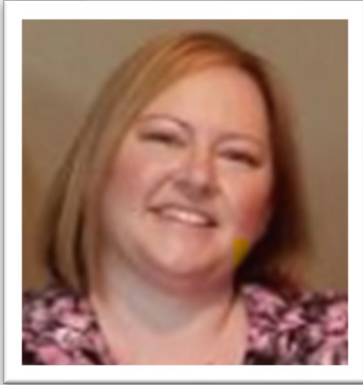
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JENNIFER LEIGH JACOBS, CPE CI

Electrologist/Instructor

448 W 19TH Street, Ste 483
Houston, Texas 77008

EDUCATION

- Académie Dectro Photoepilation Accredited Instructor, Quebec City, Canada 2019
- Académie Dectro Electroepilation Accredited Instructor, Quebec City, Canada 2019
- Académie Dectro Photoepilation and Photorejuvenation Certification, Montreal, Canada 2017
- International Board of Electrologists Certification, Orlando, Florida 2014
- Tattoo Vanish Inc Tattoo Removal Certification, Las Vegas, Nevada 2014
- Académie Dectro Electroepilation Certification, Houston, Texas 2008
- Sam Houston State University Bachelor of Arts, Huntsville, Texas 2000

EXPERIENCE

- January 2019-Present (Instructor)
Academy for Advanced Electrolysis Studies
Electroepilation/ Photoepilation/
Photorejuvenation
- 2022 – Present (Electrologist)
Electrolysis Specialists of Texas
- 2012 – 2022 (Electrologist)
My Bare Lady Electrolysis & IPL
- 2008 – 2012 / 2020 - 2021 (Electrologist)
International Beauty Center

TITLE OF COURSE: UNDERSTANDING YOUR LICENSURE: RULES/ STATUES/ APPRENTICESHIP PROGRAM

2- HOUR OF STUDY: WITH DENNIS SEEVERS, EXECUTIVE DIRECTOR OF NC BOARD OF BARBER & ELECTROLYSIS EXAMINERS

Course Objectives:

- I. First Hour:
 - a. Introduction of the New Administration
 - i. What to expect
 - ii. How the administration is different from the past administration
 - iii. For questions and concerns ...who should the licensee contact?
 - b. Board Meetings
 - i. What to expect
 - ii. How meetings are conducted
 - iii. When meeting dates are set
 - c. Complaints, Concerns, or Issues
 - i. Who should be contacted
 - ii. What information should be provided
 - iii. If an issue needs to be brought to the board for review, what action does the licensee need to take
 - d. What's new in the licensure
- II. Second Hour:
 - a. Introduction of the Apprenticeship Program
 - b. Reviewing the rules and what is expected
 - c. How to apply as a student, apprentice, and/or an instructor
 - d. Q & A

Learning Outcome for the Electrologist: Mr. Seavers will give a thorough understanding of our new administration, proper procedures, and any changes within our Rules and Statues. This will be extremely helpful for all licensees in the state. Many Electrologists have been interested in the Apprenticeship Program and what is involved, and a wonderful opportunity to get specific answers.

TITLE OF COURSE: IN-DEPTH Q&A ON PROBES, CURRENTS, POSITIONING, AND BECOMING AN INSTRUCTOR

2 -HOURS OF STUDY: WITH JENNIFER JACOBS, CPE CI

Course Objectives:

- I. First Hour:
 - a. Diving into the in-depth questions from her previous studies on probes, current releases, and modern position learned on August 26, 2023, approved program
- II. Second Hour:
 - a. Guidance in the Apprenticeship Program
 - i. **Becoming an instructor:** what to consider
 - ii. **As a business owner:** what to consider when teaching under the Apprenticeship Program

Learning Outcome for the Electrologist: In the last training session approved for August, Ms. Jacobs introduced many new and different variables when practicing Electrology. This extension of training will allow the opportunity to apply new ideas and styles into their daily practice. She will answer any questions and help guide the Electrologist through their troubleshooting. This is a unique chance for the Electrologists to learn and improve their *“newly developed”* skills and knowledge.

The Apprenticeship Program is an exciting new realm for licensure. Ms. Jacobs, as a certified instructor and business owner, has the knowledge, skill, and experience to complement the program North Carolina has adopted.

*Total Hours Requesting approval:
4 Hours Virtual Learning in September 2023*

21 NCAC 06Y .0102 BOARD APPROVAL OF COURSES

- (a) The Board shall approve a program or course if it is:
- (1) in any subject required by 21 NCAC 06X .0101; and
 - (2) offered by one of the following entities:
 - (A) a college or university authorized to grant degrees in this State;
 - (B) a national professional electrolysis or laser hair practice association;
 - (C) a school or Continuing Education (CE) provider certified by the Board;
 - (D) American Society of Laser Medicine (ASLM);
 - (E) American Academy of Dermatology (AAD); or
 - (F) an entity providing a program of Certified Medical Education (CME).
- (b) The applicant or entity offering the program or course shall provide the Board with the information listed in Paragraph (c) of this Rule and shall certify to the Board the names of all electrologists licensed by the Board who attended the program or course and their actual hours of attendance.
- (c) The Board shall not approve a program or course without the following information:
- (1) Title, location, and date of the course or courses;
 - (2) Sponsoring entity;
 - (3) Course objective and outline of each course's content;
 - (4) Hours of study for each course topic; and
 - (5) Name, education, and background of each instructor.
- (d) An electrologist or laser hair practitioner seeking credit for a program or course offered by an entity not listed in Paragraph (a) of this Rule may request that the Board approve the course by submitting the application for approval of continuing education as set forth in Rule .0105 of this Section.
- (e) The Board shall approve a program or course if requested pursuant to Paragraph (d) of this Rule upon finding that it meets the requirements of G.S. 88A-13. When making this finding, the Board shall consider the criteria set forth in The Continuing Education Unit Criteria and Guidelines, current edition, as adopted by the International Association for Continuing Education and Training (IACET) in conjunction with the American Standards National Institute (ANSI) and incorporated herein by reference including subsequent amendments or editions. Copies of The Continuing Education Unit Criteria and Guidelines, current edition, may be obtained for four hundred ninety-five dollars (\$495.00) at <http://www.IACET.org>.
- (f) The Board shall notify the electrologist by first-class mail of the Board's findings and decision regarding the request made pursuant to Paragraph (d) of this Rule.
- (g) A change in subject matter, length, or instructor of a course requires reapproval by the Board.
- (h) The entity offering the program or course shall either provide to the electrologist or directly to the Board certification of the electrologist's actual hours of attendance after the program or course is complete.

History Note: Authority G.S. 88A-6; 88A-12; 88A-13; 88A-18;
Eff. March 1, 1995;
Amended Eff. September 1, 2015; December 1, 2010;
Readopted Eff. September 1, 2019;
Amended Eff. November 1, 2022;
Recodified from 21 NCAC 19 .0702 Eff. January 1, 2023.